



Karen Mays, CPPB
Purchasing Agent
276/403-5354

P.O. Box 1112
Martinsville, Va. 24114

Robin Legus
Purchasing Technician
276/403-5353

Office:
Central Warehouse
300 Fishel Road
Martinsville, Va. 24112

Fax: 276/403-5356

Email: kmays@ci.martinsville.va.us

Bidder's List Application

Please type or clearly print all requested information.

Firm Name: _____

Address to which bids/proposals should be addressed:

Telephone Number: _____

Fax Number: _____ Email address: _____

Type of Organization: Individual: _____ Partnership: _____ Corporation: _____

Federal ID. No. _____ or Social Security No. _____

Specific Class of Materials/Services you seek to furnish (Attach Line Card)

Local Representative: _____

How long in business: _____

Number of Employees: _____

Dollar Value of Annual Sales: _____

Are you a minority or small business enterprise: _____

Printed name of person signing form: _____

Title: _____

Signature: _____

Date: _____

Completion of this form does not guarantee that your company will receive a solicitation to bid. The City keeps a vendors list as a convenience for the vendors. To assure that you are kept informed of all upcoming bid requests, please check our newspaper ads, and the board outside of the Purchasing Department.